



COMMITTEE SECTION ONLY

Decision No: DD12
Notification Date: 23/12/14
Implementation Date: 23/12/14
(unless called-in)
Call-in: No

**Decision Notice
Delegation to Individual Officer**

A. Decision taken by: Mr Roger Walton, Director of Environment and Corporate Assets

B. Delegated Power:

At the Cabinet meeting held on 7 July 2014, the Director of Environment and Corporate Assets was given the following delegated power by Cabinet (CAB 22):

'To seek tenders and award the contract for the construction of the 'Pay and Display' car park.'

C. Subject (including whether it is a Key Decision and included within the Notice of Forthcoming Key Decisions):

Award of contract for the construction of a new 'Pay and Display' car park at Fishmonger's Lane, Dover

This is a Key Decision which has been included within the Notice of Forthcoming Key Decisions.

Is the decision likely to disclose exempt information? If so, please specify the relevant paragraph(s) of Part 1 of Schedule 12A of the Local Government Act 1972.

Yes – Appendix A of the report is exempt under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

D. Decision:

1. To award the contract for the consideration set out in Appendix A of the attached report for the construction of a new 'Pay and Display' car park at Fishmonger's Lane, Dover to Raymond Brown Ltd.

2. To request the Chairman of the Council to suspend call-in to avoid a delay in commencing the contract. This is necessary so that construction work can commence on site as soon as possible.

E. Reason(s) for decision:

The development of the Russell Street car park is a key component of the DTIZ area, and development is now imminent. As a result there will, in the medium-term, be a loss of car parking in the town centre.

It is important that the Council lets the contract as soon as possible to enable works to start

on site, so the car park can be constructed in the New Year and be ready for service upon the closure of the Russell Street car park.

Due to the urgency of this project, the tendering process has been brought forward, with a deadline of 19 December 2014. In order to secure a contract for construction of the car park and to commence early in January 2015, a decision is required to approve the final tender sum.

The scheme has already been agreed in principle by Cabinet at its meeting held on 7 July 2014. The attached report has been put together to provide an update on the future plans of constructing a new car park and to provide information about the successful tender.

F. Details of alternative options considered and rejected:

Not agreeing to the expenditure for constructing a new car park will mean a shortage in off-street car parking in Dover town centre and a prominent development site that supports the St James's development scheme will lie vacant.

Not to undertake this work is not considered to be an option.

G. If the decision-maker has an interest in the matter, the existence and nature of that interest must be stated below:

Not applicable.

H. List of persons consulted by the decision-maker:

Cllr Nigel Collor - Portfolio Holder for Access and Property Management

Mike Davis - Director of Finance, Housing and Community

Harvey Rudd - Solicitor to the Council

I. Reason(s) for General Exception/Special Urgency (i.e. why the decision was not included in the current Notice of Forthcoming Key Decisions and why it would be impracticable to defer the decision until the period covered by the next Notice of Forthcoming Key Decisions)

Not applicable.

J. Notice of use of General Exception Procedure (to be followed where at least five clear days will have elapsed between issuing a General Exception Notice and informing the Chairman of the relevant Scrutiny Committee, and the Key Decision being taken)

I have informed the Chairman of the relevant Scrutiny Committee.

Not applicable.

Signed: _____ Dated: _____
(Decision-Taker)

K. Agreement to use of Special Urgency Procedure (to be followed where it is not

possible to give five clear days' notice that a Key Decision will be taken)

I agree that the taking of the decision cannot reasonably be deferred.

Not applicable.

Signed: _____ Dated: _____

(Chairman of the relevant Scrutiny Committee)

L. Any conflict of interest declared by any executive member who has been consulted by the decision-maker:

Not applicable.

M. Note of any dispensation granted by the Monitoring Officer in respect of any declared conflict of interest:

Not applicable.

N. Background Documents:

Attached report (exempt)

Signed: _____

Dated: 17 December 2014

Decision-Maker

